

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Early Learning Coaliton of Pasco and Hernando Counties

TITLE: Online Flex Portal

Short description of the commodity or service desired: Utilization of software and support is essential to the work of the Coalition. Contractor must provide access to current software and modules to allow the Coalition to work more efficiently and have a greater impact on families in Pasco and Hernando Counties.

CONTACT

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Internal tracking number, if any:

Date posted: 8/6/26 Last day for receipt of information: 8/26/26

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

On-going Software as a Service (SaaS) monthly hosting and support

Quantity or Term (as appropriate):

12 months

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Pasco and Hernando Counties, Inc.

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

One Central Database. One Platform for multiple processes. Streamline processes that included ASQ, SR/VPK monitoring, grants, creating forms, surveys, campaigns and has a built in LMS. API compatible with other systems.

Intended Single Source:

Webauthor.com, LLC

Estimated Dollar Amount:
\$48,000

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

A FLEX platform business tool that equips organizations with the capability to design, build, and implement customized online applications to meet virtually any demand. The built-in adaptive intelligence enables organizations to automate daily tasks, design custom forms, launch training programs, amass data, track, and record client activities, generate robust reports, collect, and store files, and track projects. The ELC community will use this platform to streamline and create efficiencies by better integrating data systems and ultimately reducing (eliminating) the need for data tracking spreadsheets. This solution is accessible by users anywhere (from any mobile device)

.Key system attributes include the ability to

- ☐ Collect (Automate, filter and centralize data capture)
- ☐ Organize (Classify, categorize and arrange information)
- ☐ Access (View, manage and edit data from any device)
- ☐ Design (Customize grids, charts, forms and reports to showcase data)
- ☐ Build (Create and customize data tools with custom functions)
- ☐ Produce (Interpret and maximize data to improve goods and services)

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Robyn Atkinson-Integrity & Accountability Supervisor

LaTisha Bell-Finance Director

Steve Knobl-Executive Director

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.